



nicklin property management & investments, inc.

375 N. Stephanie St. Suite 911-B Henderson, Nevada 89014
Phone: (702) 851-7660 Facsimile: (702) 851-7997

Cert Request Form

Dear Association: I am in the process of selling or re-financing my property at the below noted address. I understand that Nicklin Property Management charges a fee of \$75.00 to prepare the Cert on my behalf and has **10 business days to prepare the Cert**. If the Cert is required to be furnished sooner than 3 business days after the date of the request, an additional rush fee of \$65.00 may be charged. The fee(s) must be paid in full, *cash only*, at time of Cert pickup.

PLEASE CHECK ONE: Standard RUSH

The Association and Nicklin Property Management are authorized to release any other documents/information requested by the Buyer or his agent to facilitate in this transaction, including, but not limited to, status of any compliance matters and fines charged to my account, off-site mailing addresses compared to on-site addresses, etc.

PROPERTY ADDRESS

SELLER OR AUTHORIZED AGENT

DATE

PERSON TO CONTACT WHEN CERT IS READY FOR PICK UP – NAME & PHONE #

ASSOCIATION NAME (OFFICE USE ONLY)